



ADDITION

A building permit is required for extending or increasing the floor area, number of stories or height of a building or structure. Separate permits for plumbing and mechanical (HVAC) system modifications are not required.

APPLICATION SUBMITTAL REQUIREMENTS

Construction Plans, illustrating:

- Dimensions of structure
- Overhead, Elevation, Floorplan and Cross-Section
- Foundation and Footings (size, depth, reinforcement, anchor bolts, etc.)
- Framing including walls, headers, trusses/rafters, etc. (lumber type, size, spacing, specifications, etc.)
- Finish materials (roofing, siding, etc.)

Certificate of Survey / Site Plan

Drawn to scale and indicating:

- Lot dimensions
- Size and location of all existing structures
- Size and location of proposed addition
- Setbacks from all property lines of proposed and existing structures, including septic sites, wells, wetlands, etc.
 - A site plan is acceptable if the proposed structure exceeds setback requirements by at least 2x.

Electrical Permit *(if applicable)*

- Electrical permits are issued by the State of Minnesota. Submit application to the Department of Labor and Industry at www.dli.mn.gov. Electrical inspections are performed by the State Electrical Inspector.

*Septic Design & Soil Report

*ONLY for dwellings adding a bedroom and served by a private septic system.

- Copy of septic design & soil test report.
- Septic permit application submitted to the Hennepin County Human Services and Public Health Department at www.hennepin.us/septic.
- Septic approval from Hennepin County is required prior to building permit issuance.

Submit Permit

- Submit application for permit online at www.corcoranmn.gov > **Building Permits**
- Permit Type: **Addition**

Any new structure must meet the setback requirements of the zoning code. Requirements for size, height, setback and architectural standards can be found in the City Zoning Ordinance, *Title X, Sec. 1030.020* or by contacting Planning & Zoning.

For specific questions regarding building code requirements, refer to the applicable codes or contact the city's contracted Building Official, **Metro West Inspection Services at 763-479-1720** or email permits@corcoranmn.gov.

REQUIRED INSPECTIONS

Approved construction plans must be on site for all inspections.

- **Footing:** After formwork is set and any required reinforcement is in place but before concrete is poured.
- **Framing:** After framing is done and required rough-in inspections approved.
- **Final:** After plumbing, mechanical and electrical final inspections approved.

This handout is intended as a guide and is based in part on the Minnesota State Building Code, City Ordinances, and established building practices. No guarantees are given regarding its completeness or correctness. The permit holder is responsible for ensuring compliance with all relevant codes and ordinances. Additional permit handouts are available online at www.corcoranmn.gov/public_services/construction_services/inspections.

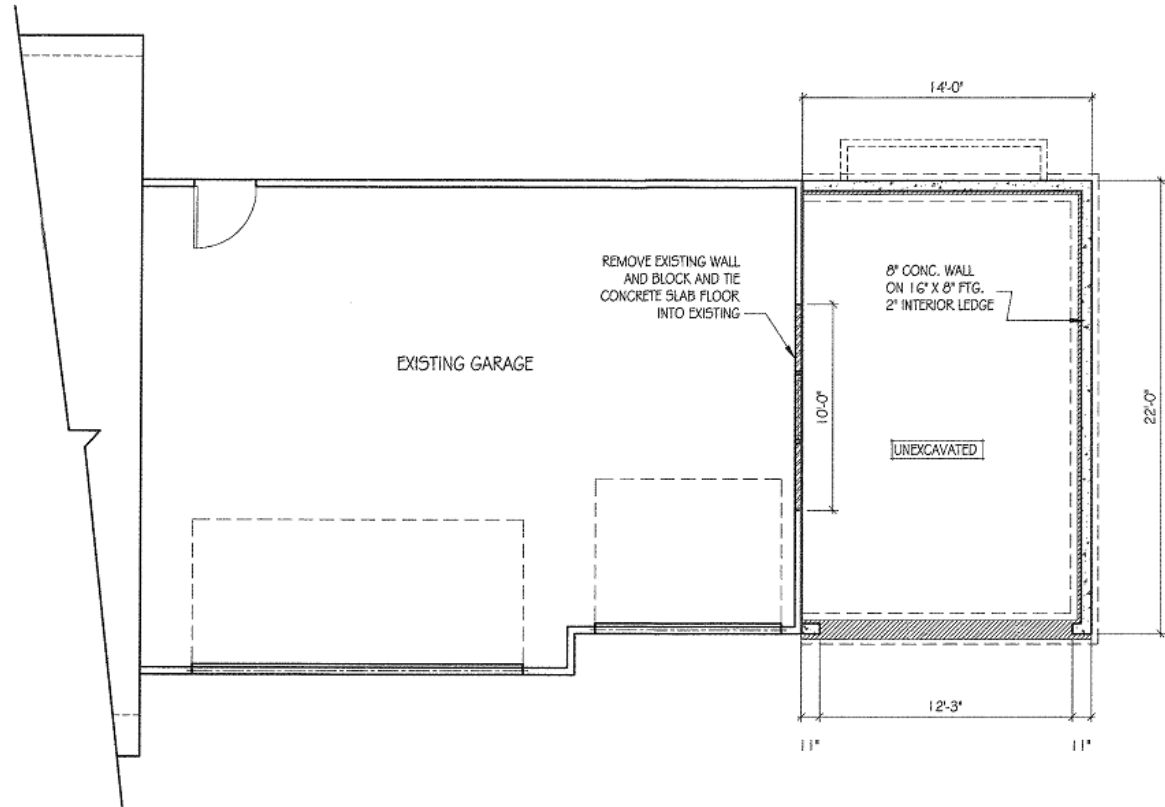
CONSTRUCTION SERVICES AND INSPECTIONS

www.corcoranmn.gov | Email: permits@corcoranmn.gov



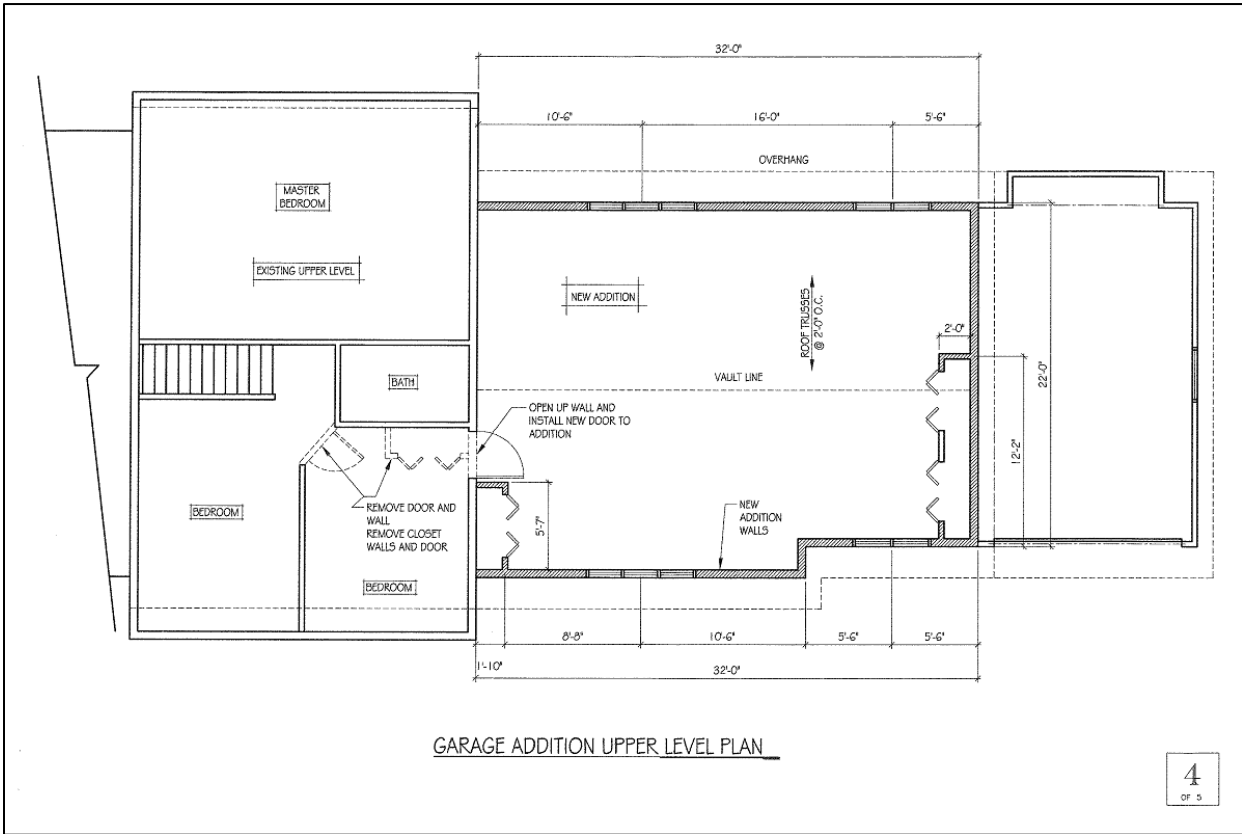
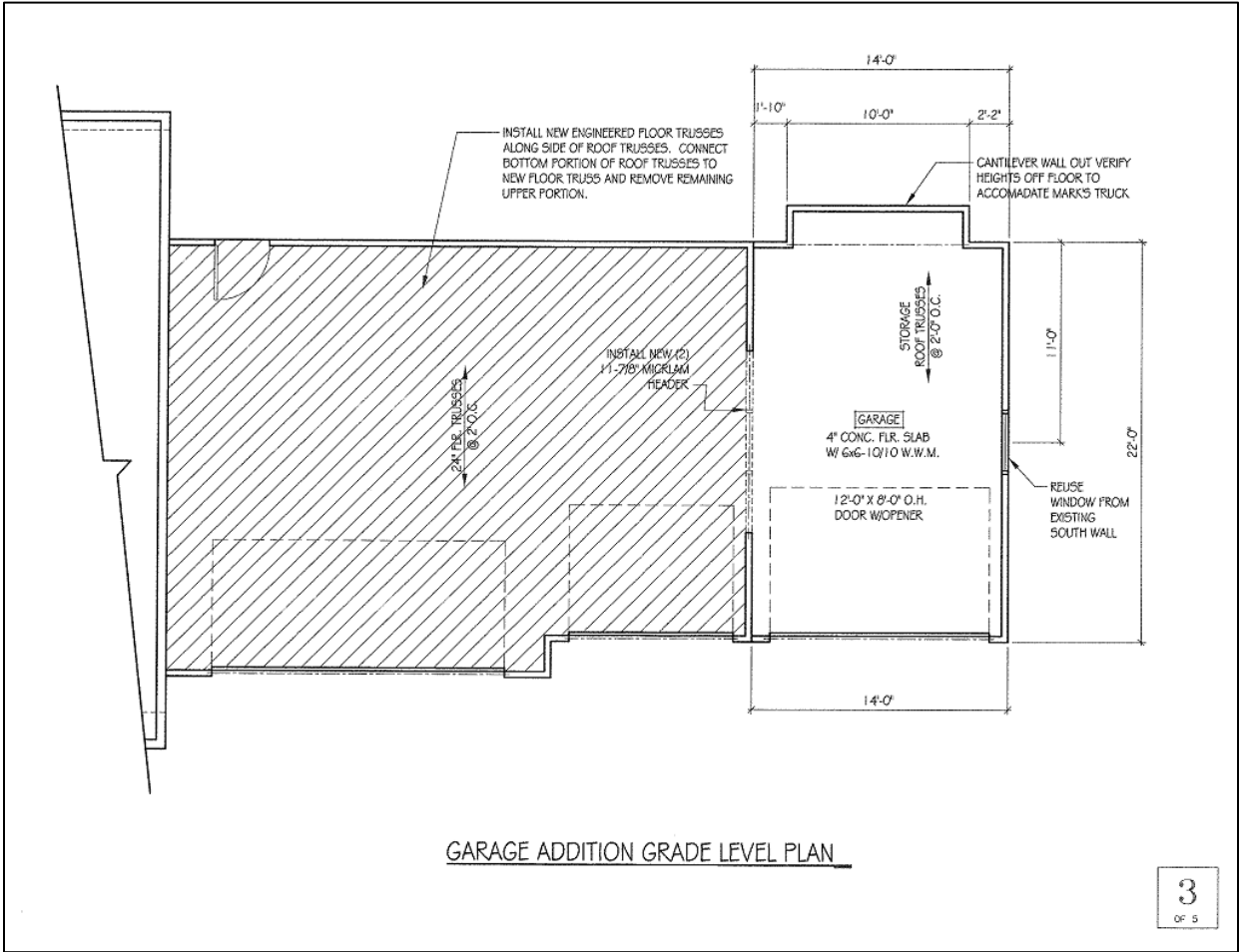
GARAGE ADDITION FRONT ELEVATION PLAN

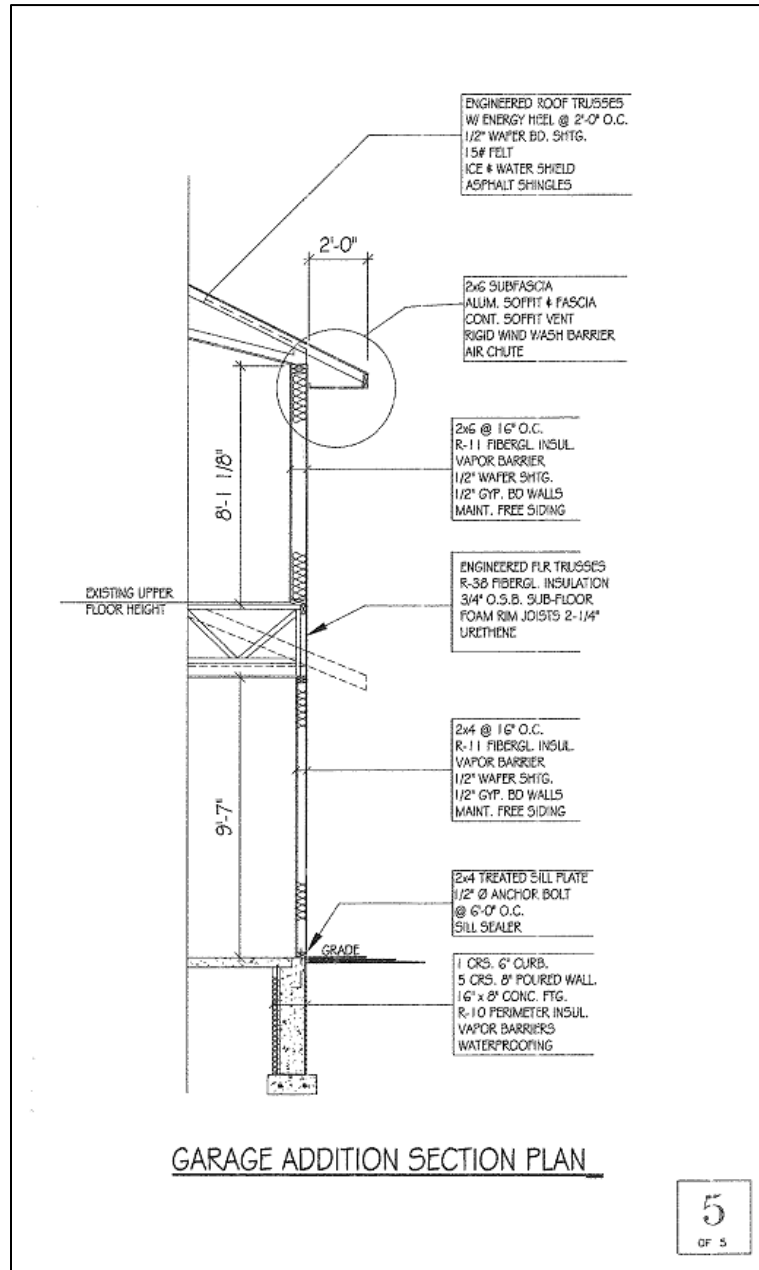
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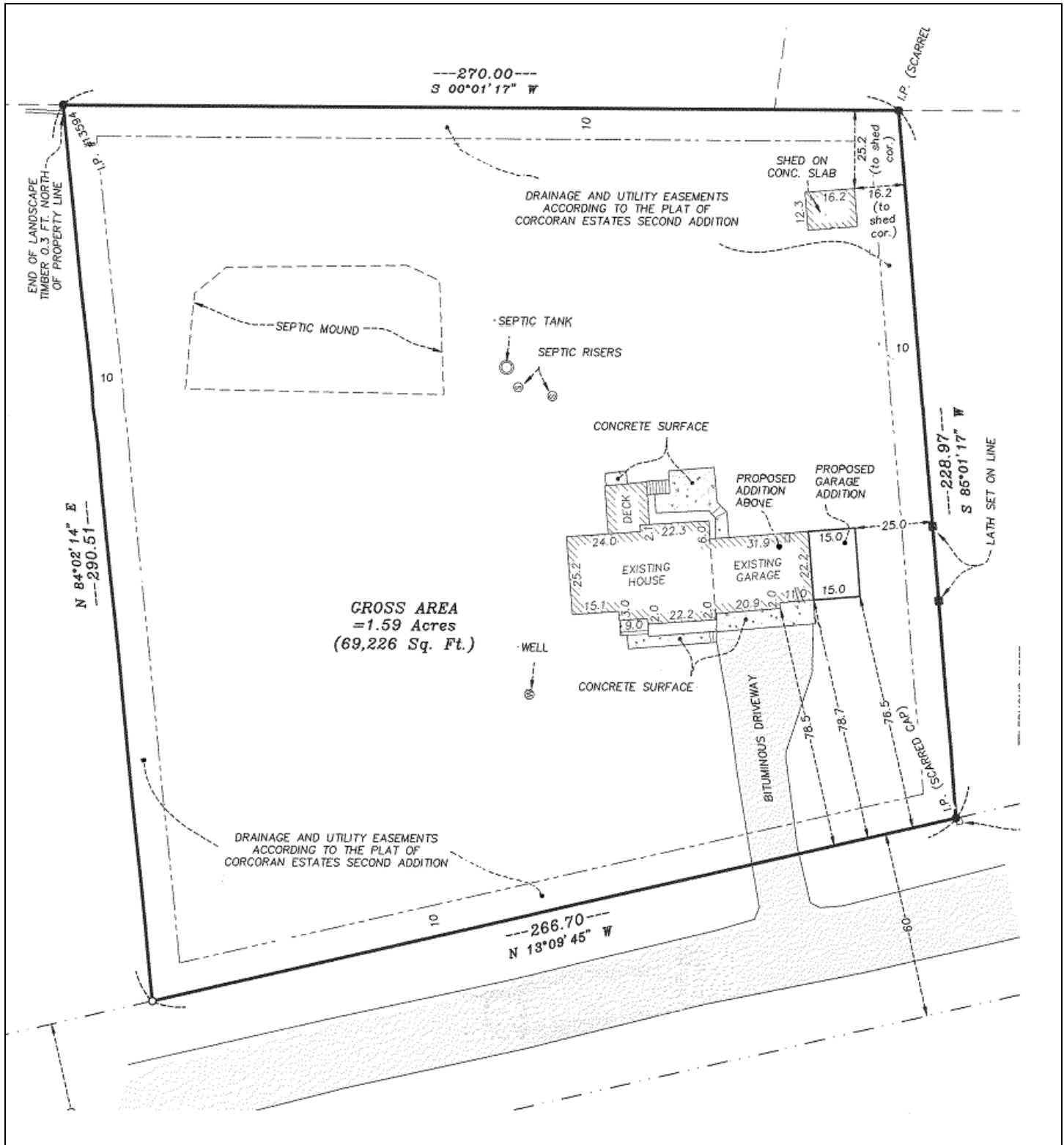
GARAGE ADDITION FOUNDATION PLAN

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OF 5





Certificate of Survey



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